

SOCIETY MEMBERSHIP

1. The membership of the Lincoln Community Society shall consist of those persons who live within the area between Aspelund Road to the South, Highway 53 to the North, Highway 2 to the East, and ~~Range Road 11~~ **Highway 761** to the West, around Lincoln Hall, and who have paid **the designated membership fee for that membership year.** ~~membership fee of \$5.00 (five dollars) **XX.00 (XX dollars)**~~ per person.
2. Each member of the said Society who has paid the full membership fee shall be entitled to attend all meetings and vote at any annual or special meeting of the Society or to hold any office to which such member may be elected. Voting will be done in person.
3. The membership in the said Society shall be limited to one year **(AGM to AGM)**, at the end of which each member ceases to be a member unless the annual fee is paid before or at the Annual **General** Meeting hereinafter referred to as held.
4. Members may cease to be a member: by resigning by telephone or letter to an elected board member or by not paying the annual fee. There is no refund of membership fees.
5. Grounds for expulsion from the Society for a member in good standing will include:
 - a. Inflicting damage to the hall, its contents, or the grounds.
 - b. Theft of goods, funds, or property belonging to the society. **That person may also be legally charged and pay damages.**
 - c. **Failing to disclose conflicts of interests.**

~~That person may also be legally charged and pay damages. If an elected Director or officer does not attend a majority of Board meetings or General meetings, that person will cease to hold office and a replacement will be voted on at a general meeting by a majority vote of paid members attending.~~

6. **Members in good standing shall be eligible for society membership benefits as determined by the current elected directors**

SOCIETY MEETINGS

1. The Annual **General** Meeting of the said Society shall be held before the end of April in each year, the date of which shall be called by the Directors. Notice of the ~~Annual, General~~ **Annual General Meeting** or **any** Special meeting **called**, shall be posted at Lincoln Hall and advertised for three (3) weeks prior to the meeting.

2. A quorum at any ~~society meeting, Annual, General or Special~~ **Annual General meeting or any Special meeting**, shall consist of a minimum of 25% of paid members.
3. Special meetings of the Society may be called by the President or Secretary upon receipt of a petition signed by one third of the Society members in good standing setting forth the reasons for calling such a meeting.

DIRECTORS AND OFFICERS

1. The Directors of the Society shall be seven in number, three of whom shall be elected in the year 2014 and four elected in 2015 and thereafter three and four in successive years.
2. The Directors of the Society shall be elected at the Annual **General** meeting of the Society. Such elections shall be in accordance with the vote of the majority of the paid members at the Annual **General** meeting.
3. The Board of Directors shall select from among their members at their first meeting;
 - a. the President or Chair**person**
 - b. Vice President
 - c. Secretary
 - d. Treasurer,

These Directors shall be the Officers respectively of the Board of Directors and any meetings of the Society that may thereafter be held. These are unpaid positions. The remaining 3 will be known as Directors.

Directors may resign to the board of the Society verbally or **in writing** ~~written~~ and may be replaced at ~~a called General meeting or the Annual meeting~~ **the next Annual General meeting or any Special meeting called.**

Directors may choose (by majority vote) to remove another Director **or Officer** from office **for any or all of the following reasons:**

- a. **If the elected Director or Officer does not attend three (3) consecutive General or Executive Board meetings, without first being granted a leave of absence by the President, Board Chair or other Officer.**
- b. **Is unwilling or unable to fulfill the duties of his/her office.**
- c. **Disrespectful behavior towards other Board members.**
- d. **Inflicting damage to the hall, its contents, or the grounds.**
- e. **Theft of goods, funds, or property belonging to the society. That person may also be legally charged and pay damages.**
- f. **Failing to disclose conflicts of interests.**

~~A removed Director may be removed from office for any cause the Society may deem reasonable and be~~ **will be** replaced by another person voted in at ~~a called meeting or Annual meeting~~ **the next Annual General meeting or any Special meeting called. The removed Director will retain Society membership but will cease to be a member of the Executive.**

4. The Board of Directors may hold such meetings as may be necessary for the purpose of such business that comes within the scope of the Society. Any four members shall constitute a quorum, and meetings shall be held without notice if a quorum of the board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the board; otherwise they shall be null and void. The board shall not have the power without the consent of the membership to spend or be liable for the payment of more than regular Hall upkeep.
5. The Board of Directors of the Society shall not be at liberty to borrow any money whatsoever unless so instructed by a vote of the paid members present at an Annual or Special meeting called for the purpose of deciding the extent to which such borrowing may be done.

PRESIDENT

The president shall **oversee and support** all committees, and preside over all meetings of the Society and the board of Directors.

VICE PRESIDENT

The Vice President will preside at all meetings of the society and of the board in the absence of the President. In the absence of both, a chairperson may be elected at the meeting to preside.

SECRETARY

1. The Secretary shall record and keep the minutes of all meetings of the Society, including the general, special, and Annual meetings. The secretary should read the last minutes at the start of each successive meeting. In case of the absence of the secretary, his/her duties shall be discharged by the Vice President. The secretary will deal with any correspondence regarding the Society.
2. The secretary shall have custody of all books and records of the Society except for the current Treasurer records. These Society records shall be available for inspection, upon reasonable notice by any paid member of the Society.

3. The Secretary will have custody of the society Seal, which shall be used as occasion may require in connection with any agreements, contracts or other documents which the society may enter into and which may be required for the proper completion of such documents. The Secretary shall initial the seal imprint to authenticate it.

TREASURER

1. The Treasurer of the Society shall keep financial records of the business of the Society. The treasurer shall ensure that any moneys that may come into his or her possession are deposited directly into the proper Society bank account in the form in which it is received. These moneys shall be subject to withdrawal by cheque duly signed by two of the following: the Treasurer, the Secretary, and the President. Paying of bills online is an acceptable means. A Treasurers report shall be given at each general, special, Directors and Annual meeting. Bills and receipts for each transaction will be kept and recorded.
2. The Treasurer will have custody of the current treasurer record books, and make them available for inspection upon notice by any paid member. The former books will be handed over to the Secretary for keeping.
3. A complete and proper statement of the standing of the books for the previous year will be presented at the Annual meeting for acceptance. The fiscal year is January 1 to December 31.
4. The books and records and accounts of the Society shall be taken to a qualified auditor or accountant for the annual audit, after January 1 and before the Annual meeting. This auditors report will be presented to the Annual Meeting for approval by the paid membership.

DISSOLUTION

Upon dissolution of the said Society as agreed upon by the paid membership at a Special called meeting, the Hall, its contents, assets and land shall be advertised for sale or auction to the general public. The proceeds shall be donated to Charities in the Counties of Lacombe and Ponoka, agreed upon at the before mentioned meeting by a vote, after any outstanding expenses are paid.

BYLAWS

These by-laws may be added to, amended or rescinded by a “Special Resolution”.